

REMOTE INK-SIGNED NOTARY

How to Access Your Remote Signing Appointment

ONLY 3 SIMPLE STEPS

Step 1: From any mobile device (tablet or smartphone) download the Microsoft Teams App.

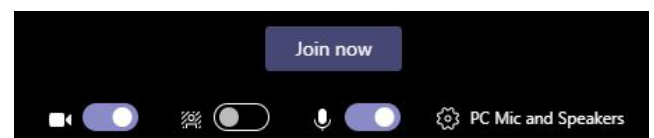


Step 2: In your email invitation, or appointment on your calendar, click Join Microsoft Team Meeting.

[Join Microsoft Teams Meeting](#)

[Learn more about Teams](#) | [Meeting options](#)

Step 3: Follow the prompts to Join now, turn on video and audio capabilities.



You are Now Prepared For Your Safe Signing